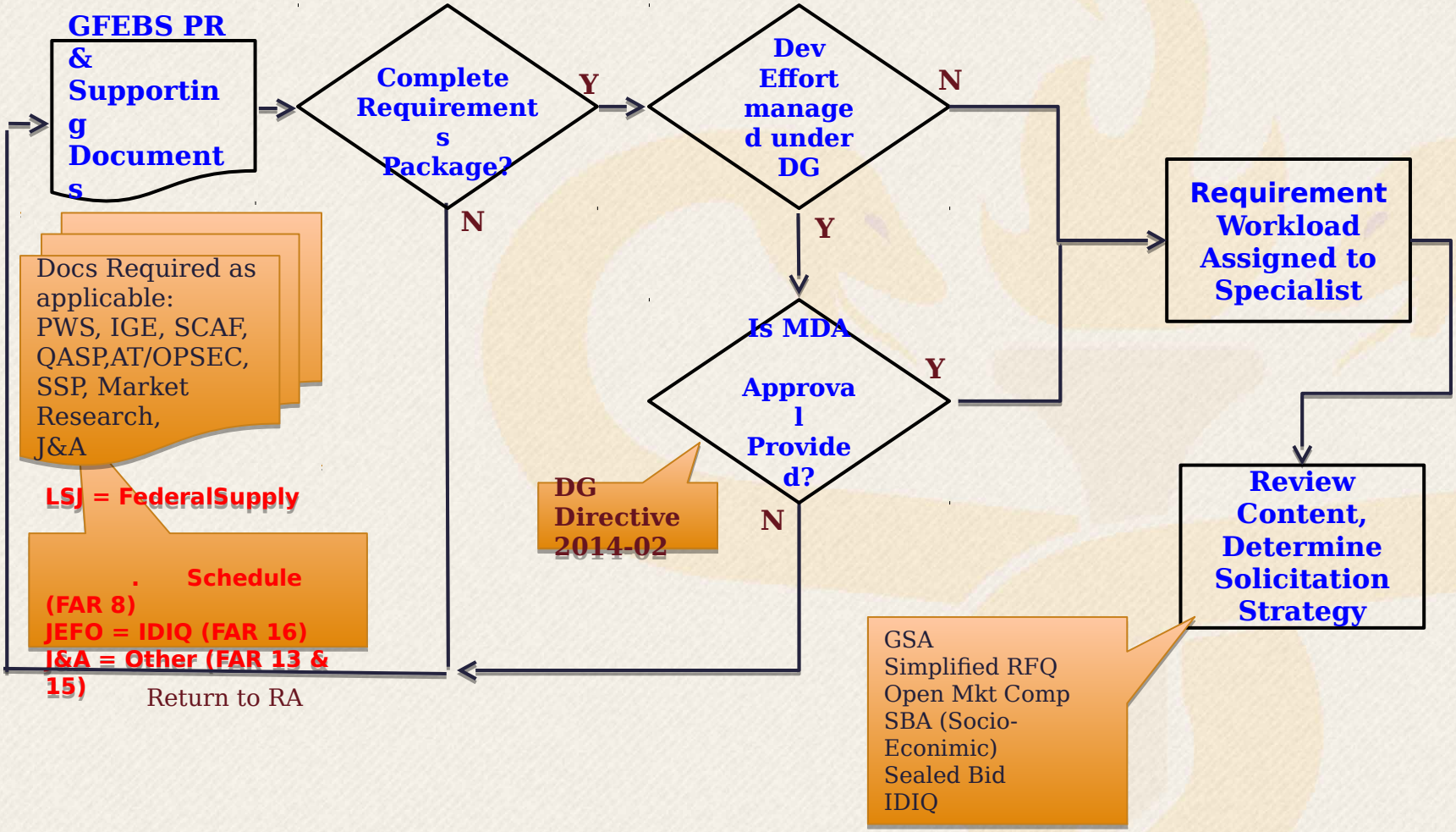
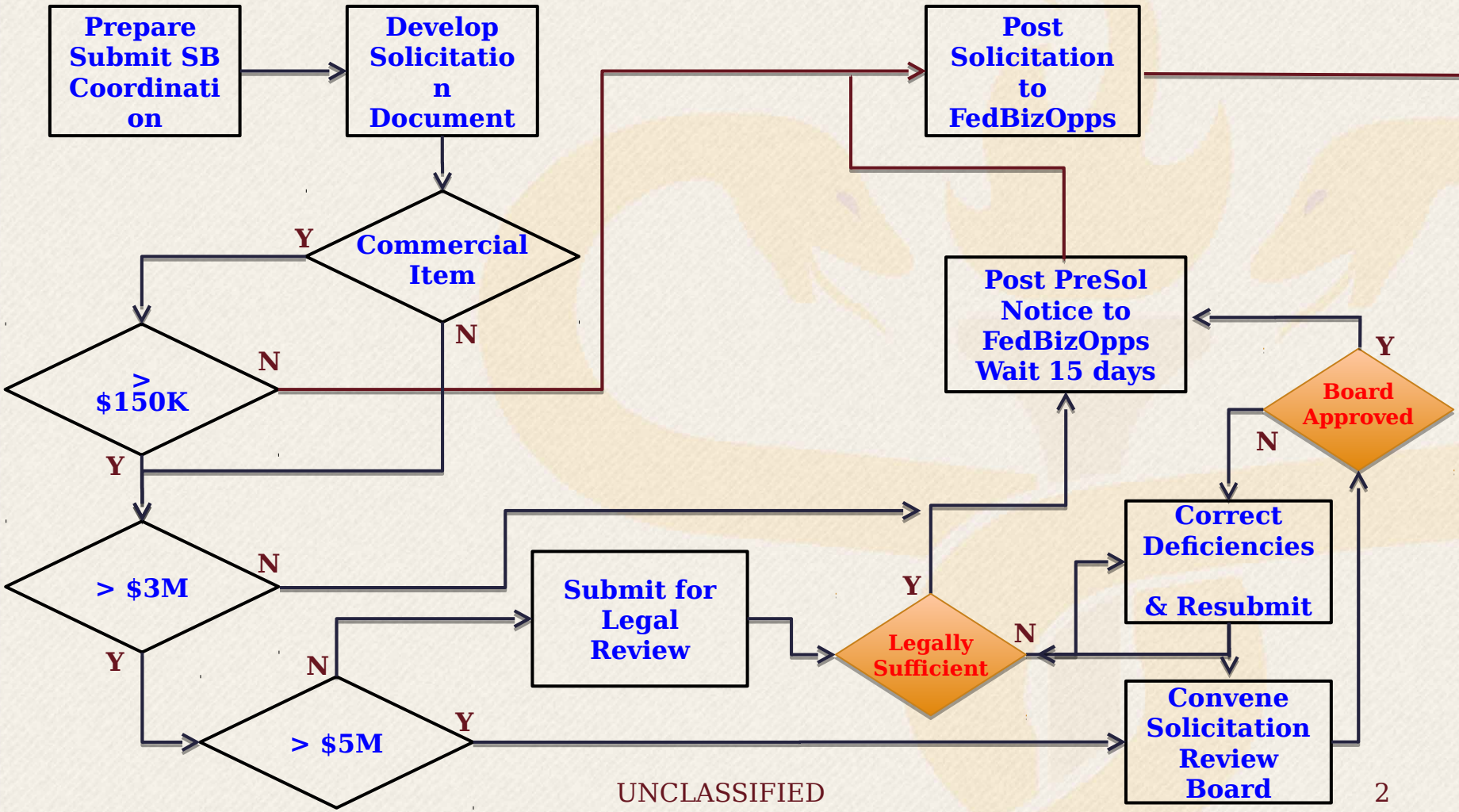
Contracting Processing Flowchart

Pre-Award – Develop Workload



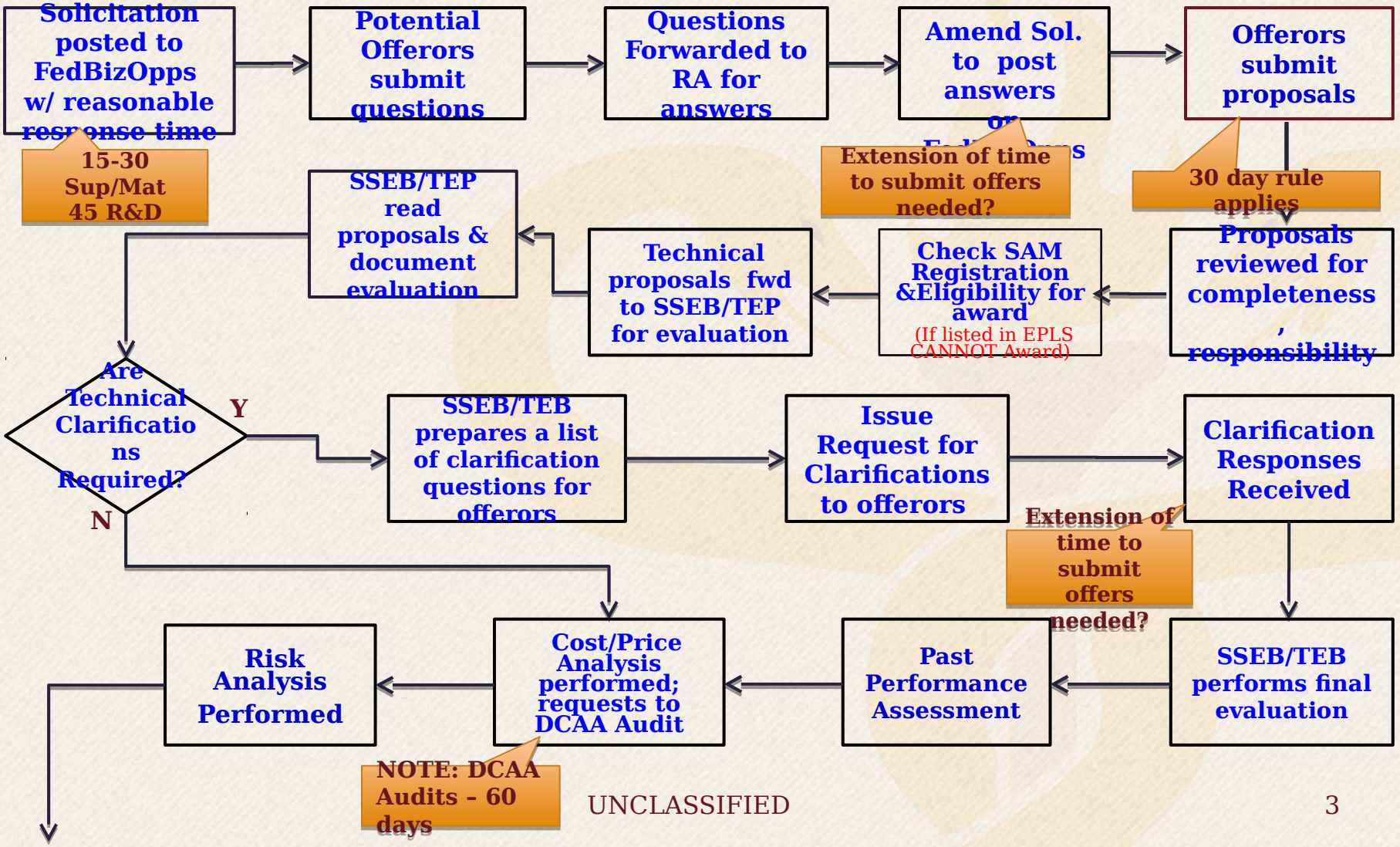
Contracting Process w/Timeline Goals

Pre-Award – Develop Procurement Package



Contracting Process w/Timeline Goals

Solicitation Phase


Solicitation posted to FedBizOpps w/ reasonable response time
15-30 Sup/Mat 45 R&D
Potential Offerors submit questions
Questions Forwarded to RA for answers
Amend Sol. to post answers on FedBizOpps
Extension of time to submit offers needed?
Offerors submit proposals
30 day rule applies
Proposals reviewed for completeness, responsibility
Check SAM Registration &Eligibility for award
(If listed in EPLS CANNOT Award)
Technical proposals fwd to SSEB/TEP for evaluation
SSEB/TEP read proposals & document evaluation
Are Technical Clarifications Required?
Y
N
SSEB/TEB prepares a list of clarification questions for offerors
Issue Request for Clarifications to offerors
Clarification Responses Received
Extension of time to submit offers needed?
SSEB/TEB performs final evaluation
Past Performance Assessment
Cost/Price Analysis performed; requests to DCAA Audit
NOTE: DCAA Audits – 60 days
Risk Analysis Performed

Contracting Process w/Timeline Goals

Negotiation/Award Decision Phase